

Position: Collections and Field Assistant

Wage: Determined by grants received.

Length of position: 16 weeks, from May 8 to August 26, 2017

Hours: Full-time, 37.5 hours/week (7.5 hours/day)

Application deadline: April 10, 2017

Job description: Responsibilities for this position will include cataloguing museum specimens into our digital database, organizing and storing fossil material using proper museum collections methods, and working with our Assistant Curator to inventory new specimens collected over the 2017 field season. Field Assistant responsibilities will include excavation and helping to oversee volunteers during a 6-week palaeontological dig. You will work with the staff of the Philip J. Currie Dinosaur Museum to complete these tasks on site or on day trips to local fieldwork sites. The Philip J. Currie Dinosaur Museum is located on Highway 43 in Wembley, Alberta, twenty minutes west of Grande Prairie, Alberta. The museum is an international institution for experiential learning dedicated to Alberta's palaeontological heritage, through research, collection, preservation, exhibition, public programming, publications, and innovative outreach.

Qualification: Successful applicants must currently be a full-time undergraduate or graduate student, preferably pursuing a degree in palaeontology, geology, archaeology, zoology, biology, science, museum studies, or equivalent and must be a returning student in Fall of 2017. Experience with handling of vertebrate fossil material is preferred. Applicant must have basic computer and technology skills, the ability to lift moderately heavy objects, and be fluent in written and spoken English.

Ideal candidates will be those with experience handling fossils, experience excavating vertebrate fossils using standard palaeontological techniques, knowledge and/or interest in palaeontology, geology, and/or natural history of the region, familiarity with collections database software, attention to detail, good organizational skills, the ability to work independently on focussed tasks, a valid driver's license, and supervision experience. The candidate must supply a valid Standard First Aid certificate, a police security check, a child welfare check, and a current driver's abstract upon selection for the position. The candidate must also be available to work Saturdays and Sundays from July 1 through Aug. 6, 2017.

To Apply: Any eligible student is welcome to apply for this position. Email your resume and a cover letter to the following address: dlarson@dinomuseum.ca

Application deadline: Monday, April 10, 2017. Only successful candidates will be selected and contacted for the interview process. Skype interviews are possible.