



Position (Full-Time): Collections and Research Technician

Wage: Salary with benefits will be commensurate with education and experience

Organization: Philip J. Currie Dinosaur Museum

Address: Box 328, 9301-112 Ave., Wembley, Alberta, Canada, T0H 3S0

Immediate Supervisor: Assistant Curator, Derek Larson

Type of work: Inventory and cataloguing fossils; fossil preparation: 37.5 hours / week (7.5 hours / day)

No. of positions: One

Start date: Apr. 2, 2018

Application deadline: Mar. 2, 2018

About the museum

The Philip J. Currie Dinosaur Museum is a world-class palaeontology museum offering compelling exhibits and cultural opportunities, providing inspiring educational experience and outreach, engaging in relevant scientific research, collections, and exploration, and creating an exceptional overall visitor experience.

Job description

The Collections and Research Technician will serve a specific role in the research and education mandate of the Philip J. Currie Dinosaur Museum by managing and organizing the palaeontology collection and preparation spaces at the museum, preparing, conserving, preserving, storing, and cataloguing fossil material for use in research and education, recruiting and supervising volunteers with the aid of other museum staff, assisting in the installation of gallery displays, sending and receiving of object loans and donations, helping to organize and run palaeontological field operations in the summer, and carrying out additional activities as they arise. The Collections and Research Technician will be based at the Philip J. Currie Dinosaur Museum, primarily in the collections and fossil preparation lab areas.

The ideal candidate must have the following qualities:

1. Completed a Bachelor's degree in palaeontology, geology, archaeology, museum studies, zoology, biology, science, fine arts, design, arts, architecture, engineering, or equivalent.
2. Experience working in museum collections.
3. Experience preparing fossils in a lab setting.
4. Knowledgeable and/or interested in Alberta's palaeontology, geology, and/or natural history.
5. Attention to detail, good organizational skills, and the ability to work independently on focussed tasks.
6. Fluent in written and spoken English with strong communication skills.
7. Basic computer and technology skills, including experience using Microsoft Excel.
8. The ability to lift moderately heavy objects.

Preference will be given to candidates who have:

1. Proven ability to work individually and as part of a team.
2. Experience with collection database software.
3. Museum exhibit construction and design.
4. Extensive fossil preparation experience in a lab setting.
5. Supervision experience.
6. Experience liaising with outside organisations and the community.

Any eligible person is welcome to apply for this position. Application deadline Mar. 2, 2018. Email your cover letter and resume to the following email address: dlarson@dinomuseum.ca