



# PHILIP J. CURRIE DINOSAUR MUSEUM

**Position:** Visitor Services Host

**Organization:** Philip J. Currie Dinosaur Museum

**Type of Work:** Helping to assist with front desk duties and provide museum information

**Immediate Supervisor(s):** Visitor Services Coordinator

**Time Span:** Museum hours during tourist season

**Description:** Come spend some time at the front desk getting to know the staff. With your friendly smile you get to help welcome the guests into our amazing Museum. Your helpful hand can assist the staff with helping to start and switch our National Geographic movies. You may also find yourself walking throughout the Museum engaging with the guests and assuring they have an enjoyable visit while they are here.

## **Volunteer Duties:**

- Greet guests
- Answer guest inquiries
- Change over movies in the theatre

## **Good qualities to have:**

- A love of working and interacting with kids and general public
- An outgoing, positive, friendly demeanor
- Is responsible and dependable
- Good verbal communication skills