

Job Title: Palaeontology Field Guide

Wage: \$20.00/hour

Start/End date: May 13, 2019 – August 31, 2019

Application deadline: April 23, 2019

Job Description:

The Palaeontology Field Guide will serve a specific role in the research and education mandate of the Philip J. Currie Dinosaur Museum to organize, operate, and supervise a paid public excavation program at our Pipestone Creek fossil site. The position will both make use of proper palaeontological field techniques and teach those field techniques to museum visitors. A fossil inventory of new specimens will also be made by the Palaeontology Field Guide during the collection process.

In addition to running this program, as necessary, the position will assist with other palaeontological field work, fossil organization and cataloguing in our collection, and fossil preparation in our fossil lab. The Palaeontology Field Guide will be based out of the Philip J. Currie Dinosaur Museum, with many days spent primarily outdoors in the Peace Region.

The ideal candidate must have the following qualities:

- 1. Recently completed post-secondary education for a degree in palaeontology, geology, archaeology, museum studies, zoology, biology, science, engineering, or equivalent.
- 2. Experience working in a major vertebrate fossil excavation site.
- 3. An Alberta Class 5 or higher Driver's License or equivalent.
- 4. Knowledgeable or interested in Alberta's palaeontology, geology, and/or natural history.
- 5. Attention to detail, good organizational skills, and the ability to work independently on focussed tasks.
- 6. Experience training and/or organizing volunteers to perform complex tasks.
- 7. Fluent in written and spoken English.
- 8. Basic computer and technology skills, including experience using Microsoft Excel.
- 9. The ability to lift moderately heavy objects.

Preference will be given to candidates who have:

- 1. An Alberta Class 1, 2, or 4 Driver's License or equivalent, First Aid Training, WHMIS Training, or other advanced training.
- 2. Excellent presentation skills.
- 3. Experience preparing and/or handling fossils in a lab setting.
- 4. Supervision experience.
- 5. Experience with collection database software.



Candidate Eligibility is stipulated by Young Canada Works Grant guidelines. An individual may be eligible for an internship if they:

- 1. are a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent status are not eligible);
- 2. are legally entitled to work in Canada;
- 3. will be between 16 and 30 years of age at the start of employment;
- 4. are willing to commit to the full duration of the work assignment;
- 5. will not have another full-time job (over 30 hours a week) while employed with the program;
- 6. are an unemployed or underemployed college or university graduate, that is, not employed full-time;
- 7. are a recent graduate who has graduated from college or university within the last 24 months at the start of employment;
- 8. are not receiving Employment Insurance (EI) benefits while employed with the program; and
- 9. have not previously participated in or been paid under this or any other Career Focus internship program funded under the Government of Canada's Youth Employment Strategy.
- 10. Be registered in the YCW on-line candidate inventory. (see "To Apply")

Any eligible person is welcome to apply for this position. To apply, visit the following website to register in the YCW online candidate inventory: https://young-canada-works.canada.ca. Application deadline Tuesday, April 23th. Email your cover letter and resume to the following address:

Email: <u>dlarson@dinomuseum.ca</u>

Please note only successful shortlisted candidates will be contacted and selected for the interview process. Skype interviews are possible.