



PHILIP J. CURRIE  
DINOSAUR MUSEUM

# Summer Palaeontology Technician and Collections Assistant

## Job Posting

February 6, 2020

Job Title: Summer Palaeontology Technician and Collections Assistant

Wage: \$18 / hour

Organization: Philip J. Currie Dinosaur Museum

Address: Box 328, 9301-112 Ave., Wembley, Alberta, Canada, T0H 3S0

Language: English (fluent, written & spoken)

Immediate Supervisor: Assistant Curator, Derek Larson

Type of work: Preparing and cataloguing fossils, 16 weeks, 37.5 hours / week (7.5 hours / day)

No. of positions: One

Start / end dates: May 11, 2020, to August 30, 2020

Application deadline: April 6, 2020

## Job description

The Summer Palaeontology Technician and Collections Assistant will serve a specific role in the research and education mandate of the Philip J. Currie Dinosaur Museum by preparing, conserving, and cataloguing fossil material for use in research and education, recruiting and supervising volunteers with the aid of other museum staff, assisting in the installation of gallery displays, assisting in sending and receiving of object loans and donations, and assisting in organizing and stocking the fossil preparation lab and collections of the museum. The Summer Palaeontology Technician and Collections Assistant will be based at the Philip J. Currie Dinosaur Museum, primarily in the fossil preparation lab and collections areas.



# PHILIP J. CURRIE DINOSAUR MUSEUM

The ideal candidate must have the following qualities:

1. Currently attending and will be returning to post-secondary education for a degree in palaeontology, geology, archaeology, museum studies, zoology, biology, science, fine arts, design, arts, architecture, engineering, or equivalent.
2. Experience preparing and/or handling fossils in a lab setting.
3. Knowledgeable and/or interested in Alberta's palaeontology, geology, and/or natural history.
4. Attention to detail, good organizational skills, and the ability to work independently on focussed tasks.
5. Fluent in written and spoken English.
6. Basic computer and technology skills, including experience using Microsoft Excel.
7. The ability to lift moderately heavy objects.

Preference will be given to candidates who have:

1. Extensive fossil preparation experience in a lab setting.
2. Supervision experience.
3. Experience with collection database software.

We are an equal opportunity employer, and any eligible person is welcome to apply for this position. To apply, visit the following website to register in the YCW online candidate inventory: <https://young-canada-works.canada.ca>. Application deadline Sunday, April 6th. Email your cover letter and resume to the following address:

Email: [dlarson@dinomuseum.ca](mailto:dlarson@dinomuseum.ca)

A shortlist of approximately five candidates will be contacted after the application deadline. Selection will be based on past experience as well as how well the candidate relates those experiences to the listed desired qualities in their cover letter. Please note only successful shortlisted candidates will be contacted and selected for the interview process. Online video interviews are possible. Interviews will be conducted and final selection made by two members of the Philip J. Currie Dinosaur Museum Palaeontology Department. During the interview process, YCW eligibility and registration in the YCW online candidate inventory will be verified.