



PHILIP J. CURRIE DINOSAUR MUSEUM

Position: Education Intern

Wage: \$20.00/ hour

Length of Position: September 23, 2024- March 28, 2025 with opportunity to extend contract till August 29, 2025

Hours: Full-time, 37.5 hours/week (7.5 hours per day)

Job description

The Museum Education Intern will be a key part of the Education team assisting in the development and delivery of curriculum-based school programs, interactive digital offerings and other activities for the public. The term will run from September 2024 to March 31, 2025, with opportunity to extend the contract (for the right candidate) till August 29, 2025. This is the perfect position for an individual who is passionate about paleontology, education and who enjoys communicating their excitement for the content to the public. The internship will provide the opportunity to work with a team that is dedicated to testing new approaches for engaging museum visitors and evaluating their success. Our education program team delivers information about the local paleontology of the area, instils pride in the region's history and cultural assets, and engages youth in paleontology, science and the environment as a career. All this is done in a manner that is fun and creates ongoing engagement.

The Philip J. Currie Dinosaur Museum is located on Highway 43 in Wembley, Alberta, twenty minutes west of Grande Prairie, Alberta. The museum is an international institution for experiential learning dedicated to Alberta's paleontological heritage, through research, collection, preservation, exhibition, public programming, publications, and innovative outreach. Please note there will be a break December 23– December 26, 2024 for holidays.

This position is offered through Young Canada Works at Building Careers in Heritage (YCW-BCH).

Qualifications: The successful candidate will be a responsible team player who is comfortable working with children, seniors and the general public of all ages. Excellent communication skills and feeling comfortable guiding and speaking in front of large groups are a must.

1. Post-secondary background in paleontology, geology, science, biology, archaeology, museum studies, education, or equivalent
2. Completed post-secondary education
3. Experience working with children, youth and the general public
4. Knowledgeable (or interested) in Alberta's geology, paleontology, flora and fauna and Aboriginal and natural history

5. Understanding of the role of museums in education. An interest in the role of STEM and STEAM in museums.
6. Fluent in written and spoken English, second language is an asset
7. Efficient in Microsoft Office and digital media platforms
8. A self-starter with the ability to work independently, with a partner and in a small office environment
9. Organized, attention to detail and able to pursue multiple tasks
10. Experienced with developing and delivering school, public programs and tours
11. Valid Standard First Aid Certificate
12. Valid Police Security and Child Welfare Check

Candidate Eligibility is stipulated by Young Canada Works Grant guidelines. An individual may be eligible for an internship if they:

1. Are a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent status are not eligible);
2. Are legally entitled to work in Canada;
3. **will be between 16 and 30 years of age at the start of employment***** (this is non-negotiable)
4. are willing to commit to the full duration of the work assignment;
5. will not have another full-time job (over 30 hours a week) while employed with the program;
6. are an unemployed or underemployed college or university graduate, that is, not employed full-time;
7. are a college or university graduate
8. are not receiving Employment Insurance (EI) benefits while employed with the program;
9. have not previously participated in or been paid under this or any other Career Focus internship program funded under the Government of Canada's Youth Employment Strategy and
10. Be registered in the YCW on-line candidate inventory <https://young-canada-works.canada.ca>

The Philip J Currie Dinosaur Museum is an equal opportunity employer and welcomes applications from all eligible persons. To apply, please email a cover letter and resume to Programs Manager at HR@dinomuseum.ca and programsmanager@dinomuseum.ca